

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

Meeting of the Parish Council to be held on

Tuesday 18th July 2023, at 7.15 pm in the Old School

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
23/24-58	New Councillor Welcome and agree which committees he would like to join
23/24-59	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
23/24-60	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
23/24-61	Adjournment for Public Participation (maximum of 5 minutes total) Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation
23/24-62	Minutes of Council meetings a) Meeting of the Parish Council held on the 20th June 2023 - To confirm and sign as a correct record the minutes b) Meeting of the Highways, Recreation, Amenity and Footpaths (HRAF) Committee held on the 27 th June 2023 - To note the draft minutes, ask any questions arising from the minutes, and receive updates and consider further the following matters: i. Pavilion Fire Risk Assessment – To receive a copy of completed assessment from Cllr Davis ii. Footpath signs / way markers – To receive an update from Cllr Davis on progress with ordering signs, and consider any matters as necessary iii. MLAV7 (Spin Hill phone box to Dauntsey Drive) and MLAV15 (Drove Lane passed Cemetery) and use of scalplings to improve the surface – Update from Cllr Taylor following meeting to discuss logistics of delivery and process for laying the scalplings, and consider further as necessary iv. Supporting wire for Christmas lights in the Market Place – Agree actions for removal of wire v. Installation of benches at Broadwell – Update on progress and consider further as necessary
23/24-63	Monthly Reports a) Chairman's Report b) Wiltshire Councillor Report c) Community Hall Trust Report (Cllr Earley) d) Canada Woods (Cllr Fraser) i. Riverbank reinforcement - Update ii. Tree management work – Update following meeting with contractor regarding fencing off of woods, signage etc. iii. Consider any related matters as necessary e) Youth Council (Cllr Taylor) – i. Report from meeting held on 13 th July 2023 ii. Review designs for Road safety, Play Areas, and Elisha Field signage, and consider allocation of budget to cover cost of production f) Additional Sports Facilities Working Group (Cllr Stevens)

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	<p>g) Vintage Meet 15th & 16th July 2023 (Cllr Stevens and Cllr Turner-Scott) h) To receive any other reports</p>
23/24-64	<p>Highways / Maintenance issues in the village</p> <ul style="list-style-type: none"> a) LHFIG meeting 4th July – Report from Cllr Davis b) Broadwell Play Area fencing – Update regarding section to be removed by entrance gate c) Spraying from site on Spin Hill – Update following action taken d) Speed Indicator Device – Update regarding submitting data to Police e) Community Speedwatch – Update and consider further as necessary f) Any other updates g) New matters to report for Handyman contractor / Parish Steward (next visit 19th & 20th July) / Footpath, Amenity Land contractor / Wiltshire Council
23/24-65	<p>Correspondence Received</p> <ul style="list-style-type: none"> a) Email from local resident regarding lack of parking at Lavington School – Discuss b) Email from Wiltshire Council, notification of consultation on Draft Wiltshire Design Guide Document, comments by 30th July – Consider Parish Council response c) Request from local resident to extend their ‘Metal Detecting’ permit to include other Parish Council owned land – Consider request d) Email from local resident requesting additional signage for end of New Street / The Muddle, and questioning clearance work undertaken of woodland area south of Church Street – Discuss e) Email from local resident regarding bank of brambles at end of footpath MLAV25 (from White Street and joining MLAV24) – Discuss <p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></p>
23/24-66	<p>Planning applications, decisions, and any other planning issues</p> <ul style="list-style-type: none"> a) To note receipt of planning applications received which have been considered at a Planning Committee meeting None. b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting <ul style="list-style-type: none"> i. PL/2023/03658 Knapp Farm Barn, White Street – LBC – To form an opening in part of an existing modern stud partition forming redundant ground floor bathroom, relocate existing kitchen to newly formed separate kitchen with access and pass from existing living room and to create a new ground floor WC – No objections c) To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>) d) To note recent planning application decision made by Wiltshire Council <ul style="list-style-type: none"> i. PL/2023/03658 – LBC - Knapp Farm Barn, White Street. To form an opening in part of an existing ground floor internal wall, demolish existing modern stud partition forming redundant ground floor bathroom, relocate existing kitchen to newly formed separate kitchen with access and pass from existing living room and to create a new ground floor WC - Approve with Conditions ii. PL/2023/03515 - Works to a Protected Tree Address: 17 Canada Rise. T1 Beech tree. Thin entire crown by maximum of 20% and reduce spread on S/E (Driveway) side ONLY by maximum of 2m or nearest suitable growth point. Tree crown very dense and driveway overhang is causing damage to vehicles parked below from bird droppings - Approve with Conditions iii. PL/2023/01909 - South Lawn, Kings Road. Erection of 1.5 storey

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	extension to dwelling; attic conversion with new dormer window; erection of balcony to rear including the construction of screens either side; and formation of new parking area. Cladding to elevations - Approve with Conditions
23/24-67	Finance <ul style="list-style-type: none">a) To receive and consider financial reports – receipts and payments details for June 2023 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-dateb) To approve payment of 'card / online Payments' for July 2023c) To consider quotes obtained for alternative bollard / barrier for the Clays (deferred from June Parish Council meeting)d) To consider quotes obtained for alternative vinyl lettering for Old School sign (deferred from June Parish Council meeting)e) To consider quotes obtained for metal grill caps for sections of Old School guttering (deferred from June Parish Council meeting)
23/24-68	Staffing Matters To consider for approval increased Annual Leave entitlement for the Clerk as advised by the National Joint Council for Local Government Services
23/24-69	General Parish Matters Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council's attention – for information
23/24-70	Adjournment for Public Participation (maximum of 5 minutes) Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation
23/24-71	Date of next Meetings Parish Council Meeting – Tuesday 19 th September 2023 (no meeting in August)
23/24-72	Closure of meeting